



Patron: The Worshipful Mayor of Chichester

**Chichester Camera Club Management Committee
Minutes of the meeting held on Monday 11th March 2019**

Present: Mike Hancock, Sarah Nichol, David Harris, Sheila Tester, Phil Shaw, Glyn Edmunds, Jeff Owen, Sue Watts, Tim Crabb

Apologies: Mike Harris, Jo Tricklebank, Tony Baverstock, Linda Bullimore

1. Mike Hancock welcomed everyone to the meeting.

ADMINISTRATION

2. Minutes of the meeting held on 14/01/2019

- 2.1 The draft minutes of the meeting held on 14th January 2019 were agreed and these will now be published on the website. **Action: TC**

3. Treasurers Report

- 3.1 David Harris presented his report which had been circulated with the agenda and commented that the club had not spent as much on equipment as had been budgeted and that the amount budgeted for donations had not been spent. He further advised that although the cost of hiring the hall for the North Mundham exhibition had increased there was still a good surplus and that this event is an important income generator for the club.
- 3.2 With regard to donations it was agreed that MHan would ask Jan Davis to invoice the Club for the expenditure that he has incurred for the display at Fernhurst, asap. **Action MHan/Jan Davis**
- 3.3 Insofar as the under expenditure on equipment is concerned it was agreed that DH would transfer part or all of the unspent funds in the Equipment line to the Capital Equipment fund, this to include provision of £250 for a new radio microphone **Action DH.**

Before committing any expenditure, we need to know the detail of what will be provided in the Village Centre's new audio and visual package. MHan will be attending the VC User Group meeting on 13th March and will seek further clarification on the detail of what is to be provided through that project. It was suggested that the Club might benefit from having a Levallier microphone **Action M Han**

In the longer-term replacement display boards for our Exhibitions would be major expenditure, but we are saving up for this eventuality. In the meantime, M Han, Mike Davison, Jeff Owen and Phil Shaw would meet to try to repair our current print stands which were showing signs of significant wear. **MHan to convene**

- 3.4 DH explained the difficulty in managing the accounts as at present the end of the Club's financial year occurs at the end of March i.e. part way through the programme year. It was agreed that he would look into the feasibility of moving the accounting year to the end of August to synchronise it with the programme year. If that proves to be the preferred outcome a specific proposal will have to be made to the AGM in May 2019. It would also be necessary to consider the timing of the AGM if the accounting year is moved. **Action DH**

4. Membership Report

- 4.1 Linda Bullimore had submitted a report for the meeting confirming that the Club is now full with 145 current members of whom 29 are new members. Currently there are 6 people on the waiting list.
- 4.2 Linda had advised that it would assist greatly if all subscriptions could be received earlier in the year so that there is a clearer idea of the number of new members that can be admitted in next year before the start of the season. At present members have until 15th September to renew their membership which means that we are unaware of people who are not going to rejoin until it is too late to invite new members. It is suggested that all subs for next year should be paid by a date in mid-July, for the season starting in September, which would give time to chase up the late payers and invite new members before the Annual Exhibition. It would also help the whole renewal process to be completed more efficiently rather than dragging out over months. The Committee agreed that a proposal should be made to the AGM in May that the annual subscription be payable by 15th July. **Action Mhan/TC**

POLICY/ DISCUSSION ITEMS

5. Awarding of Certificates of Merit for Internal Club Competitions

- 5.1 Mike Hancock outlined the content of his paper (which had been circulated with the agenda). The paper had been written following the receipt of members' views on the issuing of Certificates of Merit for both Print and PDI competitions. MH commented that the current policy is that Certificates are printed and distributed to all members obtaining marks of 9, 9.5 and 10 in both competitions. The review had been suggested because many members do not seem very interested in picking up Certificates at all (often up to one third are never claimed) and after one recent competition the Print Secretary had to print 35 Certificates of Merit, at least half of which were never claimed.
- 5.2 Following some discussion on Members' views The Committee agreed that Certificates for 10's would be pre-printed and given out on the night. Certificates for scores of 9 or 9.5 would be made available for download from the Club Website. **Action PS/JO**

6. Arrangements for Votes of Thanks

- 6.1 Following discussion at the last meeting, 16 people have now volunteered to do one or more VOT slots and therefore we have coverage until the end of this Programme year

CLUB ACTIVITIES INTERNAL – for information and report

7. Programme 2018-19

- 7.1 Nothing to report

8. Programme 2019/20

- 8.1 Sue Watts spoke to her report and commented that the programme is now complete with the exception of one judge and one speaker. She has brought in a number of new faces. The Committee were advised that the SCPF have appointed 10 new judges. The Committee also felt that judges need to be reviewed next year as the perception is that some do not perform as well as others.
- 8.2 David Harris requested that the cost of speakers and judges be broken down into fee, hospitality and expenses and agreed to give guidance on total fee cost. **Action SW/DH**
- 8.3 Sue was thanked for providing a very comprehensive and interesting programme for 2019 – 20.

9. Competitions report

- 9.1 It was noted that the large number of entries is becoming a concern and, in the future, it may be necessary to reduce the number of entries from 3 per member to two but this would not be known until the date for entries to individual competitions had closed. Mhan agreed to make a general announcement to this effect and put an item in a future newsletter.
Action MHan

10. Mentoring Programme

- 10.1 It was noted that Lynne Owen, Linda Bullimore and Mike Hancock have met to agree the format of a survey to be circulated to all new members on the Mentoring Scheme. This will be circulated in late March with responses collated by late April.

11. Small print competition

- 11.1 It was noted that The Fifth Round of the Small Print Competition was held on Thursday 21 February with fifteen entries from five members. The winning prints, together with those of the previous four rounds now go forward to the Final on 14th March. 70 pictures in total have been submitted to the competition by 10 members. 9 of the 10 members have prints in the Final.

12. Selection Committee/External Competition Success

- 12.1 Sheila Tester reported that the Club is doing very well in the SCPF print league (currently in first place) and that the club's position in the PDI league has improved.
- 12.2 Following discussion regarding selected images it was agreed that ST and GE would discuss the possibility of putting selected images on the restricted part of the club website. **Action ST/GE**

13. Summer Exhibition

- 13.1 It was noted that the review of last year's Exhibition is on-going. A Steering Committee has been established to review all key stages and where appropriate implement procedural and administrative improvements.
- 13.2 It was further noted that Andy Dulson has agreed to do the brochure.
- 13.3 It was agreed that the screens should be checked for any necessary required repairs after the Focus Group Exhibition

CLUB ACTIVITIES EXTERNAL

14. External exhibitions

- 14.1 The Committee noted that the proposed exhibition at the Sage Centre is now back on track as some photo frames have been provided. Images will be mounted there during March/April

15. Regnum Crouch and SxPF

- 15.1 The Committee noted that Phil Acland, our Regnum Crouch representative, had been involved in a bad car accident which will require long term recovery. He is unlikely to be able to come to the Club for the remaining part of this Programme Year. In the short term the Chair has taken over his Regnum Crouch and SxPF duties but we may need to find another person to take this on for the next year. The SxPF has been advised of the situation.
- 15.2 The SxPF Print Championship will be held on 6th April at Burgess Hill. 12 images have been selected to represent Chichester in this competition from 10 different photographers and submitted to SxPF.

16. SCPF

- 16.1 Sheila Tester reported that on 24th March the SCPF Championships are to be held in Hungerford with Finals day being the 12th May and held in Littleton. She further reported that the next adjudication for PAGB awards are being held on 23 and 24 November in Watford and the Certificate section is filling rapidly

17. Next meeting.

The next management meeting will be held on 8th April 2019 at 7pm and is mainly for AGM preparation.