



CHICHESTERCAMERACLUB

Patron: The Worshipful Mayor of Chichester

**Chichester Camera Club Management Committee
Minutes of the meeting held on Monday 15th January 2018**

Present: Lorna Brown, Mike Hancock, Tim Crabb, Glyn Edmunds,
Dave Abbott, Mike Harris, David Harris,

Apologies: Kim Tattersall, Sheila Tester, Vanessa Stern, Linda Bullimore

1. Lorna welcomed everybody to the meeting.

ADMINISTRATION

2. Minutes of the meeting held on 27th November 2017

- 2.1 The draft minutes of the meeting held on 27th November 2017 were agreed subject to two typographical errors being corrected. These will now be published on the website.

Action: Tim Crabb

3. Treasurer's Report

- 3.1 David presented his report and advised that the North Mundham exhibition had been successful, but that over catering for the evening meal should be addressed in future. He further commented that overall the headline budget is encouraging.

All to note

4. Annual General Meeting 2018

- 4.1 A draft agenda will be circulated for discussion at the next meeting of this committee which is on 26th February 2018

ACTION Tim Crabb/Lorna Brown

5. Succession Planning

- 5.1 Mike Hancock advised that Mike Harris has agreed to stand as Vice Chairman (requiring a new Print Competition Secretary), Phil Shaw has agreed to undertake the role of Exhibition Secretary for this year (but with no commitment yet for the longer-term) and that Linda Bullimore has agreed to stand as Membership Secretary.
- 5.2 There was discussion regarding the need for the Mentoring Co-ordinator to be a separate role and this is to be discussed further at the next meeting of this committee.
- 5.3 Linda's Committee Member role will need replacing, as will Dave Abbott's as he will not be standing for re-election, and Kim Tattersall's two year post is also up for re-election/ replacement.
- 5.4 Role guidance for the Print Competition Secretary and the Membership Secretary needs to be finalised **ACTION Mike Hancock, Lorna Brown & Mike Harris**

CLUB ACTIVITIES UPDATES

6. MEMBERSHIP

- 6.1 Nothing to report at this stage

7. Promotions and Classifications

- 7.1 Lorna and Mike will be continuing the discussions with Peter Rocchiccioli and Ann McDonald on Mike's return from Australia. **ACTION Mike Hancock**

CLUB CALENDAR

8. Programme

- 8.1 Glyn Edmunds circulated copies of the 2017/18 and draft 2018/19 and 2019/20 programmes. A discussion took place on the progress to date and on a number of changes to the current year's programme.
- 8.2 Glyn had received a request from Andrew Mills that we support his upgrading from a level 2 judge to a level 3 judge and it was agreed that he would prepare a letter of support for Lorna to send to the SCPF.

Action Glyn Edmunds/Lorna Brown

9. Internal Competitions

- 9.1 It was noted that it is the responsibility of the Internal Competitions Secretary to produce certificates. **ACTION Mike Harris**
- 9.2 Mike Harris commented that he may need help with the competition on 26th April and agreed to discuss with Jeff Owen. **ACTION Mike Harris**

10. External Competitions

- 10.1 Glyn Edmunds agreed to ask Sheila Tester to put the results of external competitions on the Club website, and noted that Ann McDonald will now add information about images selected on the website and update the notice board on external competition results.

ACTION Glyn Edmunds/Sheila Tester

- 10.2 Glyn advised that the selection committee would be selecting work during the second week in February for the following competitions:
SCPF Print and PDI
SxPF Print and PDI
Crouch PDI

11. Annual Exhibition

- 11.1 It was noted that Phil Shaw had agreed to be the Exhibition Secretary this year and that a working party is to be organised. **ACTION Lorna Brown**
- 11.2 David Harris agreed to check on the status of the banner with Super Signs **ACTION David Harris**

12. North Mundham

- 12.1 Lorna reported that the exhibition had been a tremendous success with 519 attendees. The Committee expressed thanks to Sarah Nichol for stepping in at the last minute to manage the catering due to Sheila Tester being unwell

13. Spring Exhibition

- 13.1 Preparation is proceeding well and the next meeting of the working party is on 22nd January.

14 COMMUNICATIONS AND WEBSITE

- 14.1 It was noted that the website is generally ok. Mike Hancock agreed to speak to Jan Davis regarding the password for the generic email account
ACTION Mike Hancock

EQUIPMENT

15. New Equipment

- 15.1 Lorna reported that Ian Hutchinson (from Southampton International Exhibition) had assisted in setting up the new projector and had found the Club's existing profiling equipment perfectly satisfactory, so no further expenditure was expected. The projector had been very successfully used already. It was noted that the new projector is **ONLY** to be operated in the large hall by trained persons, currently Jeff Owen and Andy Dulson.
- 15.2 It was also noted that the sound system has been corrected, with thanks to Ken Worrall, a very satisfactory outcome on the long-running issues regarding both projection and sound.
- 15.3 Tim Crabb agreed to check on the rules for making bids to the community fund operated by West Sussex County Council. **ACTION Tim Crabb**

16 ASSET REGISTER

- 16.1 Jan Davis now "owns" the asset register

EXTERNAL RELATIONS

17. ST WILFRID'S HOSPICE

- 17.1 Nothing to report

18 FERNHURST AT ST RICHARD'S HOSPITAL

- 18.1 No update on Fernhurst at this time, other than Jan Davis had met the head of the ward at North Mundham and news was expected shortly.

19 Bognor Regis Camera Club Liaison

- 19.1 Mike Hancock advised that the joint event was now confirmed for the 11th April and the matter would be discussed further at the next Management Committee meeting on 26th February. **ACTION Mike Hancock/Lorna Brown/Tim Crabb**

20 Next Meeting

- 20.1 The next meeting of the Management Committee is on the 26th February at 7.00pm. Lorna agreed to send out the agenda and Papers as Tim is away from the 7th to the 23rd February **All to Note**