



CHICHESTERCAMERACLUB

Patron: The Worshipful Mayor of Chichester

**Chichester Camera Club Management Committee
Minutes of the meeting held on Monday 26th February 2018**

Present: Lorna Brown, Mike Hancock, Mike Harris, Dave Abbott, Sheila Tester, David Harris, Linda Bullimore, Glyn Edmunds

Apologies: Kim Tattersall, Vanessa Stern, Tim Crabb

1. Lorna welcomed everybody to the meeting.

ADMINISTRATION

2. Minutes of the meeting held on 15th January 2018

- 2.1 The draft minutes of the meeting held on 15th January 2018 were agreed. These will now be published on the website.

Action: Mike Hancock

3. Treasurer's Report

- 3.1 David Harris presented his report which had been circulated with the agenda. He commented that the overall financial position was extremely good and better than originally expected. Specifically: all Exhibitions income and expenditure figures were now in and all showed a healthy surplus; fees for the use of Tangmere Hall have now been confirmed and we are up to date with payments, and overall fees paid are well down; whilst all programme costs are not yet in David estimates that we are on track to exceed our estimated budget surplus of £740 by a further £2,000.
- 3.2 Expenditure on equipment items during the year has been very modest so there may be a case for transferring a larger sum to the Capital Equipment fund.
- 3.3 It was agreed that David would update the overall budget figures over the next month and then bring specific recommendations for the Committee to consider at the next meeting on 26th March

Action: David Harris

- 3.4 A discussion took place with regard the budget allocated to the Selection Committee to cover their expenses from representing the Club at various regional and national competition events. Whilst the Selection Committee have autonomy on how best to spend the sum allocated, there is a feeling there may be a case for that budget to be increased, subject to a reasoned justification being submitted for the Management Committee to consider.

Action: Glyn Edmunds and Sheila Tester to arrange for the Selection Committee to discuss this and bring a report to a future meeting of the Management Committee

- 3.5 Subs were increased by £10 for the current year with the expectation that a £5 increase may follow for next year. Discussion at the 2017 AGM suggested there would be support for an automatic increase each year of

£1. David to check core funding gap if any and make a recommendation to a future Management Committee meeting.

Action: David Harris

4. AGM Draft Agenda

4.1 A draft agenda had been circulated for the next AGM meeting on 18th May 2018 with a similar format to the one used successfully last year. The agenda was agreed and it was hoped that a number of different people may make presentations, particularly on the activities of the Selection Committee. All nominations for the Management Committee and post holders would be put to the meeting en bloc as all would have been proposed and seconded.

4.2 Any formal proposals to be considered at the meeting would need to be with the Secretary by 3rd May with the agenda and papers circulated by 10th May at the latest. The agenda and all papers will be circulated via the Newsletter with members expected to download and print documents to bring to the meeting. **Action: Tim Crabb**

4.3 If the 3rd PDI competition trial is successful a proposal will have to be put to the AGM in 2019 for approval as this will require a change to the Competition Rules. **Action: Tim Crabb**

4.4 It was noted that the date of the AGM in 2020 will be 21st May.

5. Succession Planning

5.1 A list of all current Management Committee members and Post Holders was circulated. The main proposed changes to be recommended for approval by the AGM will be: Mike Hancock – Chair, Mike Harris – Vice Chair, Phil Shaw - Exhibition Secretary, Linda Bullimore - Membership Secretary, Sarah Nichol – Committee member, Jo Tricklebank – Committee member, John Field - External Exhibition organiser. It was noted that David Abbott – Committee member and Kim Tattersall – Committee member had come to the end of their tenure and the changes shown above will produce vacancies for a Print Competition Secretary, Small Print organiser and Financial Examiner. It had been expected that Glyn Edmunds would resign as Programme Secretary but Glyn indicated that he may continue if no other volunteers came forward – agreed this be followed up by Mike Hancock with Glyn. A co-ordinator for the mentoring programme would need to be identified, traditionally one of the Management Committee members. It was noted that Jon and Joan Barham still hold the Club scrapbooks which need to be returned.

ACTION: Mike Hancock

CLUB ACTIVITIES UPDATES

6. MEMBERSHIP

6.1 A paper was circulated and noted showing 12 names of those currently on the waiting list.

7. Promotions and Classifications

7.1 Lorna reported that a further meeting would be held on 13th March attended by herself, Mike Hancock, Ann McDonald and Peter Rocchiccioli to consider: selection of images for external competitions, promotion of members between classes and the grading of new members.

CLUB CALENDAR

8. Programme

- 8.1 Glyn Edmunds reported that 7 changes had been incorporated into the current season's programme. Hopefully there would be no more. The programme for 2018-19 had been finalised and for the 2019-20 programme several slots had already been filled, often with speakers who had been approached for 2018-19 but who were fully booked.

9. Internal Competitions

- 9.1 Mike Harris reported that entries had been requested for the next Advanced print competition on 22nd March.
- 9.2 Mike had prepared a draft Role Guidance for the Print Secretary which was circulated. Committee members were asked to bring any comments to the next meeting of the Management Committee. **Action: All to note**

10. External Competitions

- 10.1 Sheila Tester referred to the key points in the SCPF Newsletter for January 2018. It was noted that the next SCPF Championships will be held on 25th March at Bracknell. The SxFed print competition had been cancelled but may still be judged. John Bradshaw had agreed to host the Regnum Crouch PDI event at Chichester on 29th March and Glyn will brief him nearer the time. The committee expressed their thank to Richard Smith for all of his work.
- 10.2 There has been some discussion about whether Chichester should withdraw from the Regnum/Crouch competitions because of ongoing administrative problems. Agreed the Selection Committee should be asked for their views. **Action: Selection Committee**

11 Annual Exhibition

- 11.1 Phil Shaw had agreed to act as Exhibition Secretary for the current year after the resignation of Wojtek Boden and if all goes well for next year as well. As Phil will not have the usual lead in time a working group has been set up to give him support with the first meeting scheduled for 21st March.

12 North Mundham and Spring Exhibitions

- 12.1 The North Mundham exhibition had been a resounding success and preparations for the Spring Exhibition are well on track.
- 12.2 Chichester Observer has asked if the Club can provide them with regular images. **Action: Cath Walter**

COMMUNICATIONS AND WEBSITE

13 Website Development

- 13.1 Jeff Owen as yet has been unable to get the domain name changed over from Pete King but this issue is being pursued.
- 13.2 Enquiries coming through the contact page on the Club website are being monitored by Lorna. Agreed that Mike Hancock would get the password from Jan Davis so 2 people could then monitor enquiries effectively.
- Action: Mike Hancock**

EQUIPMENT

14. New Equipment

- 14.1 Now that the new projector is operational we need to consider the next equipment purchase priorities. This will be considered at the next or subsequent meeting. Items identified to date include a second back up projector and new display screens. In the meantime John Howes will be trained on using the new projector as too will be the new Print Competition Secretary when appointed. **Action: Lorna Brown & Jeff Owen**

15 Asset Register

- 15.1 This has still to be updated. **Action: Jan Davis**

EXTERNAL RELATIONS

16. ST Wilfrid's Hospice

- 16.1 The Hospice have asked for volunteers to photograph their moonlight walk

17. Fernhurst and St Richard's Hospital

- 17.1 Nothing further to report

18 Bognor Regis Camera Club liaison

- 18.1 The Eamonn McCabe lecture has now been confirmed for 11th April and the lecture hall at Chichester University booked. A poster advertising the event and tickets have been produced and are available for purchase at £5 for members of the 2 Clubs and £10 for visitors. Information about the event has been posted on the Clubs websites and an Event Page will be posted. Mike Hancock to follow up with Bill Brooks from Bognor and provide an update report for the next meeting. **Action: Mike Hancock**

19. Pallant House Gallery

- 19.1 Pallant House are organising an exhibition from May to September at the Gallery and have asked if the Club would like organise a photography event as part of this. A full Club exhibition is really not feasible given our other exhibition commitments but it was agreed that the request would be passed to Iain McGowan and Stephen Marsh (who volunteers at the Gallery) to ask if they would wish to be involved in some way. **Action: Lorna to reply to the request along these lines**

20 Next Meeting

- 20.1 The next meeting of the Management Committee will be held on Monday 26th March at 7pm **All to Note**

M Hancock 1st March 2018