

The purpose of the Selection Committee is to allocate new members to the appropriate classification; to manage the internal promotion system of members; to select images for the Annual Exhibition and for external competitions to represent the Club and to achieve the best results, while promoting work from as many members as possible across Club, Intermediate and Advance classes as appropriate.

The Selection Committee should consist of five Advanced Club members, elected by the membership at the annual AGM, for a period of two consecutive years. They may be re-elected for a further two-year period, and may be further re-elected after a period of at least one year off the committee. To ensure continuity, two members will be elected in one year and three each alternate year. The limits on times served by any member of the Selection Committee may be set aside by the Management Committee at the request of the Selection Committee Chair where this is deemed to be in the Club's best interests.

The Selection Committee will have a Chairman who will be appointed by the Club Management Committee from those Selection Committee members elected at the AGM. The Chairman should serve a maximum of five years.

There should also be two non-voting 'Observers' who may be either Advanced, Intermediate or Club Class members, who represent the wider Club membership, and gain experience of the selection process to provide a possible route for succession.

Responsibilities of the Selection Committee

1. To select images for all Inter-Club and Inter-Federation Competitions
2. To select images and panels for the Annual Exhibition
3. To recommend competition classifications for new Club members based upon examples of work provided by new members
4. To recommend end-of-year promotions for existing members, based upon internal competition and Annual Exhibition results and to advise the Club's Management Committee of their recommendations
5. To recommend promotions outside of competition results in consultation with the Management Committee where this is thought to be in the best interests of the member/s concerned
6. To attend/represent the Club at external competition whenever possible and maintain updated on photographic fashions and styles.
7. To be available for any further image selections as needed by the Club
8. To maintain the Selection Committee page on the Club's website with confirmation of images and authors selected once these can be made public; a schedule of forthcoming external competitions and details of time, place, date and entry costs; the results of external competitions and other matters of interest

Responsibilities of the Observers

1. To liaise with the wider membership and be a point of information for members on the work of the Selection Committee
2. To gain greater knowledge of the selection process and its objectives by observation and by attending exhibitions and external competitions

Responsibilities of the Chairman of the Selection Committee

OFFICER, COMMITTEE MEMBER AND POST HOLDERS
ROLE GUIDANCE: MANAGEMENT COMMITTEE – CHAIR

1. To manage the delegated Selection Committee budget and report on expenditure to the Club's Treasurer
2. To be familiar with the rules & closing dates of each of the Inter-Club and Inter-Federation Competitions
3. To arrange the time and place of the Selection Committee meetings, in good time before the closing dates of the competitions
4. To collect in the images prior to selection meetings
5. To ensure all the Club's selection records are kept up to date, including those for the Sussex Federation competitions
6. To pass on the images selected to the appropriate representative
7. To inform new Club members of their competition classifications and existing members of promotions
8. To assist in the settlement of any dispute within a Club competition in consultation with the Competition Secretary; if necessary, the Club Chair will be the arbiter, whose decision will be final

Some of the responsibilities of the Chairman may be delegated to other members of the Selection Committee.