



CHICHESTERCAMERACLUB

Patron: The Worshipful Mayor of Chichester

Minutes of the meeting of the Chichester Camera Club Management Committee held on Tuesday 2 May 2017 in the Tangmere Village Centre

1. **WELCOME** – Lorna welcomed everyone to the final meeting in the current season and thanked the Committee members for all their contributions during the year and noted that working with the committee members had been very enjoyable.
2. **ATTENDANCE** – Dave Abbott, Lorna Brown, Liz Boden, Wojtek Boden, John Dean, David Donati, Glyn Edmunds, Mike Hancock, David Harris, Vanessa Stern. Apologies received from Kim Tattersall and Sheila Tester

ADMINISTRATION

3. **DRAFT MINUTES OF THE MEETING 13 March 2016** – The draft minutes were agreed as a correct record subject to an amendment in line 6 of section 6 of the Treasurer's report where the word 'Expenditure' should read 'Income'. Otherwise, **agreed** to be placed on the website. **Action: Liz Boden**
4. **MATTERS ARISING FROM THE MINUTES 13 March 2016** – Matters arising from the Minutes will be dealt with in their context.
5. **SELECTION COMMITTEE ROLE GUIDANCE** – All the proposed amendments to the role guidance as discussed at the last meeting had been agreed with the Selection Committee and the finally approved document had been placed on the website, along with a news item and will be mentioned at the AGM.
6. **TREASURER'S REPORT** – David Harris updated the Committee saying that following agreement at the last meeting, he is combining his report with the AGM papers to be discussed next. **Action: David Harris**
7. **AGM 26 May 2017** – Agreed that the draft AGM Agenda be updated to include some additional items – **Action Lorna Brown**

Treasurer's Report - agreed that all pages to be numbered sequentially and some typing errors corrected. The Treasurer explained that the club will end the year about £1,800 adrift of our budgeted operating outcome, with income down by £1,125 and costs up £700 against budget. The reasons for this were discussed at the last meeting. Furthermore, our aim to fund our core programme from our core income is failing, with the funding gap worsening to approximately £2,000. This gap must be closed, by reducing costs and increasing income (both discretionary and fixed), or our future plans will be unsustainable. It was agreed that the matter be kept under review and further action taken next year in the light of progress in closing the gap. **Action David Harris**

Papers must go out no later than 4 May. **Action: Lorna Brown**

CLUB ACTIVITIES UPDATES

8. MEMBERSHIP

8.1 Renewals, new members and waiting list – Current membership is 131. It was agreed that 17 new members to be invited from the waiting list to join in September and to consider immediate membership for those applying following the summer exhibition.

Action: Vanessa Stern

8.2 Mentoring – David Donati read his notes for the AGM, saying the mentoring scheme is worthy of continuing. Following further discussion, it was noted that Vanessa Stern would be taking over from David and would liaise with Mike Hancock over documentation to be handed out at the new members welcome meeting in August. It was suggested that the procedure for assessing the work of new members at that meeting might be done with tables being placed round the room to display work for assessment with subsequent classifications communicated to individuals by their mentors and Glyn Edmunds was asked to discuss these arrangements with Peter Rocchiccioli. Lorna Brown thanked David Donati for his efforts. **Action: Vanessa Stern/Mike Hancock / Glyn Edmunds**

9. CLUB CALENDAR

9.1 Programme 2018-19 - Glyn Edmunds reported the programme was well advanced.

9.2 Internal Competitions – John Dean gave entry figures for the last 3 competitions of 45 for Advanced, 39 Intermediate and 30 Club. Overall, the number of entries continued to be down. Lorna Brown thanked John Dean the all work he had undertaken which was much appreciated as he is now stepping down as Print Competition Secretary.

9.3 External Competitions

(a) Selection Committee – nothing of significance to report other than selections had been made for all upcoming inter-club competitions

(b) SCPF – It was noted that from 7 May 2017 Peter Rocchiccioli will become President for the next two years.

(c) SxPF and Regnum Crouch – Richard Smith had agreed to become the Club's representative on these 2 bodies.

9.5 Annual Exhibition – Wojtek Boden updated the Committee referring to a previously circulated full and comprehensive paper. He reported on changes to the programme and times, print sorting, judging and selection. He mentioned that Carmel Lynch would not be able to take responsibility the refreshment schedule so this position needed to be filled. It was also noted that Lorna Brown will produce the catalogue on Corel Draw as the program is not Mac compatible, which will need to addressed for next year. **Action: Wojtek Boden/Lorna Brown**

10. COMMUNICATIONS & WEBSITE

10.1 Website developments - Lorna Brown reported there was no news on the website. Jan Davis and Jeff Owen continue their work in the background. Jan will run another session on using the website, particularly how to produce posts, on a date to be determined. **Action: Jan Davis**

10.2 Shared Club email – Lorna said there was no news on this.

11. EQUIPMENT

11.1 New Equipment Review – Peter Rocchiccioli has put together an informal working group (Peter, Andy Dulson, Jan Davis and George Atkins) to consider all matters relating to projection. Lorna had emailed them to say what she understood the situation to be. The issue of projection will not be resolved simply by going out and buying a projector, which is however a requirement with the correct specification now being determined. It is generally considered that the current projector is adequate compared to other camera clubs, with only three so far using 1600x1200 format. The issue of how, when, why and by whom calibration and projector use is undertaken is also being considered, with the long term intention that the new projector will be used for the main hall and the old projector set up for use in small hall. We need to promote the fact that we have a Spyder 5 to assist members to achieve good calibration for their home computers (Andy Dulson is the Spyder monitor).

Submission of PDIs is not always correct and Jeff Owen has looked into this: in the recent Advanced competitions 14 out of 139 submissions were incorrect; in the Intermediate class 8 out of 79 but these were largely due to one or two members and most members are now submitting correctly formatted images with the Club Class being 100% correct. What makes a good projected image rather than a good print however also needs addressing. In an attempt to raise the profile and status of PDI competitions within the Club we will raise at the AGM the possibility of running a 3rd PDI competition. In the meantime our current projector should be serviced (cost around £50). **Action: Lorna Brown**

11.2 Asset Register – The Asset Register has been done.

12. NEXT COMMITTEE MEETING DATE – Lorna Brown said that no other meeting has been arranged, but a handover meeting will be convened after the AGM.

Meeting closed at 9.15 p.m.